

VILLAGE OF POMONA
BOARD OF TRUSTEES MEETING
OCTOBER 11, 2005

ADOPTED DECEMBER 12, 2005

A Board of Trustees meeting of the Village of Pomona was held at the Pomona Village Hall, 100 Ladentown Road, Pomona, New York at 7:30 p.m. on October 11, 2005.

Present

Mayor: Herbert Marshall
Deputy Mayor: Nick Sanderson
Trustees: Ian Banks
Alan Lamer
Alma Roman

Doris Ulman, Village Attorney

Absent

Sue Glantz, Village Clerk/Treasurer

Summary of Motions

Deputy Mayor Sanderson moved to approve an expenditure of \$5000.00 for the Halloween Event. Seconded by Trustee Roman. Motion carried 5-0.

Trustee Banks moved to accept the \$150.00 and \$525.00 proposals for both tree removals. Seconded by Trustee Lamer. Motion carried 5-0.

Deputy Mayor Sanderson moved to set a Public Hearing on "A Local Law Amending the Code of the Village of Pomona to Regulate Peddlers, Solicitors and Canvassers" for October 24, 2005 at 7:30 p.m. Seconded by Trustee Lamer. Motion carried 5-0.

1. **Salute the Flag.**
2. **Committee Reports**
 - A. **Cultural Center**

The Board reviewed the sign up sheets from the last Cultural Center event. It was suggested that the Director needs to obtain a sign-up book which would show names and address of those attending events at the Cultural Center.

Trustee Roman reported that the e-mail system is not working at the Cultural Center because the computer set up is also not working. An alternative to e-mail will be researched. The telephone set-up at the Center does not allow calls to

the 212 area. Trustee Banks will check out the computer hook-up and the telephone calling system.

The last event at the Cultural Center, held on a Sunday, had a large turnout. It was suggested that at least half of the events scheduled for the Cultural Center should be held on a Sunday.

Trustee Roman suggested a "subscription membership" for the Cultural Center for people who live outside the Village. The subscription membership would be sold annually. It was commented that the Center should be better promoted and more Village residents should participate in the events at the Cultural Center.

Trustee Banks suggested working with the schools to promote the Cultural Center, namely the Pomona Middle School.

B. Recreation

Mayor Marshall asked for a copy of the Halloween Event report and budget. Trustee Roman responded there is a budget for the event it just hasn't been written down yet. Mayor Marshall reiterated that invoices for the event cannot be paid until they are approved by the Board of Trustees. All purchases must go through Village Hall and nothing will be paid until it is Board approved.

Trustee Roman reported that a giant pumpkin has been located for Mr. Gde to carve for the Halloween Event. It will cost approximately \$250.00. Also, the tent rental would be \$1250.00, T-Shirts \$350.00, Entertainment \$250.00, and odds and ends would make up the balance of the budget. A DJ would be hired to march with the parade. The East Ramapo Marching Band is not a definite because of a conflict of scheduling. Trustee Roman asked for approval of some of the invoices that have already come in. Trustee Banks wanted to vote on the budget in it's entirety and not in a piece-meal way. Trustee Roman telephoned Norvy Elliot, Recreation Chairperson, to fax the Halloween Budget to Village Hall for the Board to review and approve.

Mayor Marshall stressed the four points that he wants followed in preparing for events in the Village.

1. A minimum of two months in advance of proposed event, event dates presented to the Village Board for approval.
2. An event budget with specific expenditures must be approved before any event purchases are made.
3. All approved event purchases, other than petty cash, must be made through Leslie Sanderson and the purchase order system that is in place.

4. Post-event reports and an expenditure statement must be made by the Committee, or its designee, to the Village Board.

Norvy Elliot, Recreation Committee Chairperson, and Linda Simmons, former Recreation Committee Chairperson entered the meeting. Ms. Elliot distributed a copy of the Halloween Event Budget to the Board members. A question was raised about not purchasing T-shirts for the adults. Ms. Simmons explained the T-shirts are used to identify the event workers. At the first event, children were confused as to whom to approach when they had questions. The T-Shirt identifies people who are connected with the event.

Deputy Mayor Sanderson moved to approve an expenditure of \$5000.00 for the Halloween Event. Seconded by Trustee Roman. Motion carried 5-0.

C. Buildings and Parks

Trustee Banks reported that he checked the parks this day. Burgess Meredith Park is moving along on the list of repairs, but not everything has been done. The creek still needs to be cleaned. The wording for the new signs still needs to be corrected. A tree fell at Burgess Meredith Park and Trustee Banks has received an estimate, \$150.00, to remove it. Trustee Banks has also received an estimate, \$525.00, to remove the tree that fell in Fairty Pond. On July 25, 2005 the Board approved an expenditure of \$500.00 for the fallen tree in Fairty Pond to be removed. An additional \$25.00 is needed for the tree removal. Deputy Mayor Sanderson requested that the cut up trees must be removed when they are cut up. Trustee Banks will make sure Chris Meredith will remove them.

Trustee Banks moved to accept the \$150.00 and \$525.00 proposals for both tree removals. Seconded by Trustee Lamer. Motion carried 5-0.

Trustee Banks reported that the resident at 2 Woodfield claims a tree from Village property fell on her fence. Trustee Banks will check with the Village Engineer to confirm the property lines.

Clerk Glantz is still obtaining estimates for the Village Hall fence repair. The matter was tabled to the next Board meeting.

3. Old Business

Ms. Ulman reported there is nothing new on the Ramapo hydrant matter.

Deputy Mayor Sanderson reported there is nothing new on the Halley Drive utility fence matter.

Ms. Ulman distributed a copy of "A Local Law Amending the Code of the Village of Pomona to Regulate Peddlers, Solicitors and Canvassers".

Deputy Mayor Sanderson moved to set a Public Hearing on “A Local Law Amending the Code of the Village of Pomona to Regulate Peddlers, Solicitors and Canvassers” for October 24, 2005 at 7:30 p.m. Seconded by Trustee Lamer. Motion carried 5-0.

4. New Business

Mayor Marshall reported that the Town of Ramapo has submitted a Highway Budget to the Village in the amount of \$72,788.00. He is still working with the Town of Haverstraw on a highway budget for the Village.

5. Office Period

Nothing at this time.

6. Trustees Period

Deputy Mayor Sanderson reported that he has received a request for a copy of the Village’s mailing list. Ms. Ulman responded the list may be purchased from the Village at a cost of .25 per page. Labels may be purchased for whatever it costs the Village to prepare them.

Deputy Mayor Sanderson moved to adjourn to Executive Session to discuss matters of litigation. Seconded by Trustee Lamer. Motion carried 5-0.

Trustee Lamer moved to reopen the public meeting. Seconded by Deputy Mayor Sanderson. Motion carried 5-0.

Trustee Roman moved to adjourn the meeting. Seconded by Trustee Banks. Motion carried 5-0.

Meeting was adjourned at 9:20 p.m.

Respectfully submitted,

Malverne J. Toll