

VILLAGE OF POMONA  
BOARD OF TRUSTEES MEETING  
NOVEMBER 24, 2003

A Board of Trustees meeting of the Village of Pomona was held at the Pomona Village Hall, 100 Ladentown Road, Pomona, New York at 7:30 p.m. on November 24, 2003.

Present

Mayor: Herb Marshall  
Deputy Mayor: Nick Sanderson  
Trustees: Ian Banks  
Alan Lamer  
Alma Roman

Doris Ulman, Village Attorney  
P. J. Corless, Village Engineer – arrived 7:55 p.m.  
Michael Zrelak, Jr., Building Inspector

Village Clerk: Susan Glantz

Summary of Motions:

**Trustee Lamer moved to adopt the amendment to the Local Law in regard to the two changes. Seconded by Trustee Roman. Motion carried 5-0.**

**Deputy Mayor Sanderson moved to adopt “A Local Law Amending the Code of the Village of Pomona to Require Tree Mapping for Trees of Certain Size”. Seconded by Trustee Lamer. Motion carried 5-0.**

**Trustee Roman moved to adopt the Minutes of August 18, 2003 as presented. Seconded by Trustee Banks. Motion carried 3-0-2. Deputy Mayor Sanderson and Trustee Lamer abstained due to their absence from the meeting.**

**Deputy Mayor Sanderson moved to adopt the Minutes of October 27, 2003 as presented. Seconded by Trustee Lamer. Motion carried 4-0-1. Trustee Roman abstained due to her absence from the meeting.**

**Deputy Mayor Sanderson moved to advertise for bids for Secor Park Handicap Access. Bids to be opened on December 10, 2003 at 12 noon in Village Hall. Seconded by Trustee Lamer. Motion carried 5-0.**

**Trustee Banks moved to accept the donation of cabinets for the Cultural Center from Mr. Kim. Seconded by Trustee Roman. Motion carried 5-0.**

**Trustee Roman moved to approved \$1500.00 for gravel and installation of a shed at the Cultural Center. Seconded by Trustee Banks. Motion carried 5-0.**

**Deputy Mayor Sanderson moved that the Village Engineer is hereby authorized to prepare letter specifications for certain drainage work at Ormian Drive/Dennis Acres Subdivision/Pine Court and to obtain bids from a minimum of three contractors for said work. Seconded by Trustee Lamer. Motion carried 5-0.**

**Trustee Lamer moved the resolution, that the payment of General Fund Claims totaling \$116,747.14 set forth on pages 1 through 6 in the Monthly Abstract Listing dated October 27, 2003 through November 21, 2003, as submitted by the Village Clerk-Treasurer are hereby approved subject to individual audits by the Board of Trustees. Seconded by Trustee Roman. Motion carried 5-0.**

**Deputy Mayor Sanderson moved that the Agreement for Highway and Snow Plowing services between the Town of Haverstraw and the Village of Pomona is hereby approved, and be it further resolved that the Mayor is hereby authorized to execute said Agreement and to take all actions necessary to implement this resolution. Seconded by Trustee Lamer. Motion carried 5-0.**

**Trustee Banks moved to accept the minimum insurance requirements set forth in the Village Attorney's memo dated November 24, 2003 regarding Minimum Requirements for Village Contractors. Seconded by Trustee Lamer. Motion carried 5-0.**

- 1. Salute to the Flag.**
- 2. Open Period**

No one appeared to speak.

**Trustee Roman moved to close the Open Period. Seconded by Trustee Lamer. Motion carried 5-0.**

### **3. Public Hearing – Local Law Tree Mapping**

Mayor Marshall opened the Public Hearing on the proposed amendment to the Code of the Village regarding tree mapping. A copy of the proposed local law is attached to the Minutes. No one appeared to speak on the proposed amendment.

**Deputy Mayor Sanderson moved to close the Public Hearing. Seconded by Trustee Roman. Motion carried 5-0.**

Village Attorney brought the Board's attention to two minor changes that were made to the proposed Local Law.

**Trustee Lamer moved to adopt the amendment to the Local Law in regard to the two changes. Seconded by Trustee Roman. Motion carried 5-0.**

**Deputy Mayor Sanderson moved to adopt "A Local Law Amending the Code of the Village of Pomona to Require Tree Mapping for Trees of Certain Size". Seconded by Trustee Lamer. Motion carried 5-0.**

**4. Adoption of Minutes**  
**A. August 18, 2003**

**Trustee Roman moved to adopt the Minutes of August 18, 2003 as presented. Seconded by Trustee Banks. Motion carried 3-0-2. Deputy Mayor Sanderson and Trustee Lamer abstained due to their absence from the meeting.**

**B. October 27, 2003**

**Deputy Mayor Sanderson moved to adopt the Minutes of October 27, 2003 as presented. Seconded by Trustee Lamer. Motion carried 4-0-1. Trustee Roman abstained due to her absence from the meeting.**

**C. November 10, 2003**

The Minutes for November 10, 2003 were tabled to the next Board Meeting.

**5. Bid Opening – Secor Park Handicap Access**

Mayor Marshall explained that due to an oversight, the bid was never advertised.

Village Attorney Ulman explained a new procedure to the Board for opening bids prior to the Board Meeting so that bids could be reviewed for accuracy and completion before being acted upon by the Board.

**Deputy Mayor Sanderson moved to advertise for bids for Secor Park Handicap Access. Bids to be opened on December 10, 2003 at 12 noon in Village Hall. Seconded by Trustee Lamer. Motion carried 5-0.**

**6. Cultural Center**

A copy of the Director's report is attached to the Minutes. Mr. Gde announced that Mr. Kim has delivered the storage cabinets he donated for the downstairs room.

**Trustee Banks moved to accept the donation of cabinets for the Cultural Center from Mr. Kim. Seconded by Trustee Roman. Motion carried 5-0.**

Mr. Gde will install the cabinets. Mayor Marshall will send Mr. Kim a letter thanking him for the donation of cabinets.

Trustee Banks commented that the Board has previously approved \$3000.00 for a storage shed for the Cultural Center but need to include additional funds for installation and gravel for a base.

**Trustee Roman moved to approved \$1500.00 for gravel and installation of a shed at the Cultural Center. Seconded by Trustee Banks. Motion carried 5-0.**

Mayor Marshall informed Mr. Gde that he is to handle any Cultural Center mailings through the Village Hall Office. Future mailings are to go to all Village residents in addition to those non-Village residents present on Mr. Gde's mailing list. Also, Mr. Gde

is to work closely each month with Trustee Roman regarding the Cultural Center budget and any future expenditures.

**7. Building Department**  
**A. Return of Escrow Requests**

There was no approved return of escrow requests at this time.

**Dennis Acres Drainage Resolution**

**Deputy Mayor Sanderson moved that the Village Engineer is hereby authorized to prepare letter specifications for certain drainage work at Ormian Drive/Dennis Acres Subdivision/Pine Court and to obtain bids from a minimum of three contractors for said work. Seconded by Trustee Lamer. Motion carried 5-0.**

**Park at Pomona – Road Dedication**

Mr. Corless commented that the road is not ready for dedication yet and is going to the Planning Board for a recommendation.

**Litman Lane and C. of O.**

Mr. Corless commented that the C. of O. is being withheld until the final wearing course is installed on the road. Village Attorney Ulman has been in contact with Mr. Ferreira's attorney who stated the developer is having difficulty obtaining a contractor to do the work. A recommendation will be made to the developer and his attorney to contact Tilcon which might be able to complete the road before winter.

**Other**

Mayor Marshall inquired as to the status of Lot G-26. Mr. Corless responded there is an approved site plan and he is waiting to hear from the developer whether all the conditions have been met. He will then inspect the site.

**B. Planning and Zoning**

Nothing at this time.

**8. Committee Reports**  
**A. Recreation**

No report at this time.

**B. Buildings and Parks**

Mr. Corless reported that the culvert pipe has been removed from Burgess Meredith Park. Trustee Banks reported he has received the new drawings for all the park's signs and they will be ordered. The decorative sign proposal for Village Hall has not yet been prepared and was tabled for discussion to the January 2004 workshop meeting. Mr. Helfgott reported that a multi-track vehicle has been driven through a field at Van den

Hende Park and has left deep ruts. The matter will be discussed at the next workshop meeting.

Trustee Banks has prepared a written description of the work that is required to install stair railings downstairs in the meeting room. Clerk Glantz will contact Mr. Kim and Mr. Quackenbush for estimates.

Trustee Banks reported that the contractor will begin work on Village Hall's front walk next week.

**C. Beautification/Clean Up**

Nothing at this time.

**D. Other**

Nothing at this time.

**9. Finance**

**A. Treasurer's Report**

A copy of the Treasurer's Report is attached to the Minutes.

**Trustee Lamer moved the resolution, that the payment of General Fund Claims totaling \$116,747.14 set forth on pages 1 through 6 in the Monthly Abstract Listing dated October 27, 2003 through November 21, 2003, as submitted by the Village Clerk-Treasurer are hereby approved subject to individual audits by the Board of Trustees. Seconded by Trustee Roman. Motion carried 5-0.**

**B. Grants and Awards**

Nothing at this time.

**10. Code Enforcement**

A copy of the Code Enforcement Officer's report is attached to the Minutes. Mr. Claude Van Kleeck wanted to make the Board aware that 8 people in the Village have received rabies injections because of an infected kitten that was brought into the home.

**11. Legal Period**

Mayor Marshall reported on a tentative agreement with the Town of Haverstraw for highway and snow plowing services.

**Deputy Mayor Sanderson moved that the Agreement for Highway and Snow Plowing services between the Town of Haverstraw and the Village of Pomona is hereby approved, and be it further resolved that the Mayor is hereby authorized to execute said Agreement and to take all actions necessary to implement this resolution. Seconded by Trustee Lamer. Motion carried 5-0.**

Village Attorney Ulman has distributed a memo regarding minimum insurance requirements for Village Contractors. A copy of the memo is attached to the Minutes.

**Trustee Banks moved to accept the minimum insurance requirements set forth in the Village Attorney's memo dated November 24, 2003. Seconded by Trustee Lamer. Motion carried 5-0.**

Village Attorney Ulman reported on the outcome of a lawsuit filed by Mrs. Anger against the Village of Pomona. The Judge dismissed the lawsuit, ruling fully in favor of the Village.

## **12. Old Business**

Mayor Marshall reminded the Board of Trustees of the proposed tree law revision and to have any recommendations they may have into the Village Hall Office before the December 15<sup>th</sup> meeting.

## **13. New Business**

Mayor Marshall reported on a request he has received from the Open Space Committee and the Village's participation, with the Town of Ramapo, to obtain federal funding for purchasing the Camp Dora Goldin property.

## **14. Office Period**

Nothing at this time.

## **15. Trustees Period**

Nothing at this time.

**Trustee Lamer moved to adjourn to Executive Session to discuss matters of litigation and personnel matters. Seconded by Trustee Roman. Motion carried 5-0.**

**Trustee Roman moved to close the Executive Session and reopen the Public Meeting of the Board of Trustees. Seconded by Trustee Lamer. Motion carried 5-0.**

**Trustee Roman moved to adjourn the meeting. Seconded by Trustee Banks. Motion carried 5-0.**

Meeting adjourned at 9:35 p.m.

Respectfully submitted,

Malverne J. Toll